Notice is hereby given that a meeting of the **Open Spaces and Amenities Committee** will be held at Russell House commencing at **7.00 pm** on **Monday 9th November 2026** to transact the under mentioned business which Councillors are summoned to attend.

Mrs Carla Debono, Deputy Clerk

Membership of Committee

Chair: Mrs L Rodgers Councillors: Mrs S Sheen, Mr N Proudfoot, Ms P Biden, Ms P Davoll

Open Forum

The first ten minutes of the meeting are available for members of the public and the press to raise any issues with the Committee. If there are no members of the public present at 7.00pm the meeting will commence.

AGENDA

1. Apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Minutes of the meeting held on the 14th September 2026 were approved at Full Council on 5th October 2026

Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda.

5. Finance

5.1 To receive the OSA Financial Statement up to 30th September 2026 To follow
5.2 To consider the draft budget 2027/28

6. Allotment Sites

6.1 To update on the allotment renewal
6.2 Consideration and approval of proposed way forward - uncultivated plots.
6.3 To discuss and review water rates on the Currant Hill allotment site

Russell House, Market Square,
Westerham, Kent TN16 1RB
Tel 01959 562147
Email office@westerhamtowncouncil.gov.uk

7. King George's Field

8. Open Spaces

8.1 To review the visual inspections
8.2 To discuss and approve quotations received for maintenance works to the Green
Annexed
8.3 To discuss and approve noticeboard & dual usage dog/litter bin to the Green
8.4 To discuss and approve policy for beekeeping Annexed

8.5 To discuss and approve policy for the use of flying drones on WTC owned land
Annexed
8.6 To discuss and consider proposed Research Initiative: Opportunities for Children and Young People in Westerham and Crockham Hill
8.7 To discuss and improve Russell House car park improvements.

8.8 Events on our land

- Carols on the Green - 6th December 2026, 5pm– The Green

9. Strategic Business Plan

10. Climate change / Environmental & Biodiversity

10.1 OSA Eco Action Plan Annexed

11. Correspondence

11.1 WHS Wreath Making Workshop – 8th December 2026, 7pm, Westerham Scout Hut

12. Reports from Councillors

13. TN16 Magazine, Crockham Hill newsletter & website

14. Matters for District and County Councilors

15. Further matters for consideration at the next meeting

16. Date of Next Meeting – 12th January 2026