

Notice is hereby given that a meeting of **Westerham Town Council** will be held at Russell House commencing at 7 pm on Monday 5th October 2026 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Town Clerk

Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7 pm the meeting will commence.

AGENDA

1. To confirm Cllr Co-option

2. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

3. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

4. Minutes of the meeting

Held on 18th May 2026 for approval

Annexed

5. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

6. To receive and consider the following minutes of Committees –

1)	Planning and Development	23.07.26	Annexed
2)	Planning and Development	06.08.26	Annexed
3)	Planning and Development	20.08.26	Annexed
4)	Planning and Development	03.09.26	Annexed
5)	Community Engagement	07.09.26	Annexed
6)	Open Spaced and Amenities	14.06.26	Annexed
7)	Planning and Development	17.09.26	Annexed
8)	Highways and Lighting	21.09.26	Annexed
9)	Finance, Governance and General Purposes	28.09.26	To follow
10)	Planning and Development	01.10.26	To follow

7. Local Government Re-organisation update

Circulated

8. Finance

1)	To approve payment list to 31 st August 2026	Annexed
2)	To approve Committee Accounts to 31 st August 2026	Annexed

- | | | |
|----|--|---------|
| 3) | To approve Budget process | Annexed |
| 4) | To consider Grant to Citizens Advice | Annexed |
| 5) | To consider quotes for Groundman's Hut maintenance | Annexed |

9. King George's Field Re-development – update Annexed

10. To consider consultation results for Telcon Mast on KGF To follow

11. To approve Schedule of meetings 2027 Annexed

12. Policies and Procedures to approve: -

- | | | |
|----|-----------------------------------|---------|
| 1) | Standing Orders – minor amendment | |
| 2) | Water Sustainability Policy | Annexed |
| 3) | Whistleblowing Policy | Annexed |

13. To receive the minutes from the Barley Charity Trust Annexed

14. Correspondence

15. Reports from Councillors

16. Items for TN16, Crockham Hill Village Newsletter & website

17. Matters for District and County Councillors

18. Further matters for consideration at the next meeting

19. Date of Next Meeting

Monday 7th December 2026