

WESTERHAM TOWN COUNCIL

Community Engagement Committee

Minutes of the Meeting held on Monday 1st June 2026
at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs D Coen (DC) – Chair
Mr I Breminer (IB)
Mr K Thompson (KT)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Bortolozzo – holiday and Cllr Dicker – holiday. Apologies were not received from Cllr Hussain.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting on 13th April 2026</u> The minutes of the meeting on 13 th April 2026 were approved at the Council meeting on 18 th May.	
4.	<u>Information on items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> 4 Litter kit – the labels had not yet been produced. It was agreed that the Clerk would produce a small batch to test what the take up would be and to add to the ECO Plan. 14 Westerham Library – The article promoting the Library appeared in the June TN16 copy.	AH
5. 5(1) 5(2)	<u>Community Engagement Projects</u> <u>Crockham Hill – Coffee, cake and chat</u> Cllr Coen reported 19 had attended the May session <u>Crockham Hill Primary School, Crockham Hill Pre-School, Churchill Primary School</u> Cllr Coen reported that she had attended the Earth Day at the Primary School on 22 nd April. The Gardening Club had been officially launched, and the troughs had been set up and seeds planted. Cllr Coen to check on the progress of the planting for the Pre-School – she will speak to the Manager/Team. Cllr Coen reported that the owner of the new gallery was interested in providing art lessons at Churchill School. Following discussion, it was agreed Cllr Coen would visit the gallery to discuss further with the owner.	DC

	Managing Director of the National Association of Business Crime Partnerships (NABCP), the Coordinator of Safer Sevenoaks and District Business Crime Reduction Partnership (BCRP) and the Retail Risk Health and Safety for the Co-op Group. WTC had been pursuing for some time the idea of encouraging all Westerham Traders to adopt the BCRP. This had been raised previously with Traders who had not been very interested. The Co-op stated that they were very interested but only if the majority of traders joined. The Westerham Traders had been approached again and were interested in having a Teams meeting. This would hopefully result in a Presentation evening at Westerham Hall facilitated by WTC where all Westerham traders would be invited. Cllr Breminer to pursue this and keep the Committee advised. Cllr Breminer reported that the Traders were meeting at the Council offices on 2nd June. WTP were giving a talk on social media use.	IB
7(7)	<u>Mobile Coverage in Westerham</u> Cllr Breminer reported that there had been no further update since the Council meeting.	
7(8)	<u>Age-friendly communities</u> The Older People's Day had been provisionally booked for Friday 2nd October in the Front Room of Westerham Hall, 10am to 2pm. Following discussion, it was agreed to invite groups highlighted in the recent survey: - • Sevenoaks District Council – volunteer section • Age UK • U3A • NHS Social Prescriber for Westerham • Sevenoaks Volunteer Transport Group • Westerham Library • St Mary's Church Coffee morning • Fullers Hill Church Warm Space • Bereavement Counselling • Mobility Company • National Trust volunteers • Chair fitness • Yoga It was agreed that lunch would be provided for stall holders and attendees, the Clerk to arrange. A draft invite would be drafted and circulated to the Committee for comments.	AH
7(9)	<u>Christmas Lights Switch-on</u> Following discussion, the preferred date of 26th November would be discussed with the WTP.	AH
8.	<u>Financial Statement to 30th April 2026</u> The Financial Statement to 30th April had been circulated and was noted.	
9.	<u>Local Community Awards</u> The ATM and Awards evening had gone very well and many positive comments about the meeting had been received. Feedback included: - • Provide a frame if certificates were awarded again.	

