



Minutes of the Highways and Lighting Committee held on
Monday 2nd February 2026 at 7.00 pm at Russell House,
Market Square, Westerham

In attendance: Asst Clerk: Mrs J O'Sullivan (JO)
One member of the public (item 5.6)

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and approved from Cllr Bird – holiday.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting held on 10th November 2025</u> Were approved at the Council meeting on 1st December 2025.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> Cllr Proudfoot asked if there had been an update on the parking issue at Verralls Corner. The Assistant Clerk had no further update.	
5.	<u>Highways</u> 5.1 Community Speedwatch Campaign – One Speedwatch session had taken place in Westerham (Croydon Road). One planned for Crockham Hill had been cancelled due to the weather. In November Kent police carried out enforcement in Croydon Road and London Road. In Croydon Road several vehicles were stopped and warned about their speed, with eleven speeding tickets issued – all exceeding 30mph and the fastest at 39mph (in 20mph). In London Road one ticket had been issued for a driver speeding at 43mph. The Committee noted that data provided by Kent Speedwatch showed that the majority of drivers sent letters in the last 12 months were local to Westerham postcodes, which highlighted the importance of raising awareness locally.	

	5.2 Kent Police Speed Checks – Kent Police reported the following visits from the mobile unit (sited at junction of Hosey Hill and French Street, all visits 1hr 20 mins): • October 2025: 3 visits – 26 offences • November 2025: 3 visits – 17 offences • December 2025: 3 visits – 15 offences 5.3 Highways Improvement Plan (HiP) 2025/2026 – The Assistant Clerk reported that the HiP was reviewed annually with WTC's next review due in April. At this point new items would be raised with KCC and added to the HiP as appropriate. KCC had confirmed that as WTC had a large number of issues on the HiP any new items added during the year would not be considered until old priorities had been dealt with. The Committee noted the updates to the HiP, and highlighted: • <i>Westerham Hill/Pilgrims Way</i> – Cllr Bortolozzo reported that lines had been repainted and the road resurfaced. KCC Engineer's investigations were continuing. • <i>London Road</i> – Data from the speed surveys carried out in November 2025 had shown compliance in 30mph stretch that KCC were happy with. KCC would investigate other 'interventions' for the road in the 20mph section. The Assistant Clerk would be arranging further Speedwatch sessions. • <i>Croydon Road (Marlborough Court)</i> – KCC had completed vehicle tracking that showed the path various sized vehicles would take when entering/exiting both at Croydon Road end and from the High Street. KCC continued to favour one way traffic direction from Croydon Road to High Street. The Committee felt that this direction, in conjunction with closing the entry from the High Street (by Croydon Road), would not be popular with residents and traders alike given the results of the informal consultation (H&L minutes 3.2.25). The Committee also noted that the project would incur significant costs and, following discussion, it was agreed not to proceed with this item at the current time. The remaining HiP items would be reviewed with KCC at the annual meeting and the Assistant Clerk would provide an update following this meeting (date to be confirmed). 5.4 Update on Croydon Road 20mph – meeting with Kent Police & KCC – Cllr Bortolozzo updated the Committee following the meeting with KCC and Kent Speedwatch (also attended by the Assistant Clerk and Cllr Breminer). The meeting had been convened to discuss the high level of non-compliance with the 20mph speed limit on Croydon Road. Both KCC and Kent Speedwatch highlighted that where a 20mph speed limit was in place it should be self-enforcing and the road should look and feel suitable for the speed. It was noted that as Croydon Road was a B-road, KCC would not install physical traffic calming as per their agreement with emergency service providers, nor was it suitable as a 20mph zone.	JO JO
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	One option suggested by KCC was to reposition the current 20mph further south to approach The Paddock. This would have the advantage of increased signage close to the junction and towards the primary school. Following discussion, the Committee agreed to ask KCC to investigate further and this should include options for enhancing the 30mph gateway by Farley Lane. The Assistant Clerk would revisit previous proposals regarding road markings on Croydon Road by Bartlett Road. 5.5 To consider weekend parking issues around the roads leading to King George's Playing Field – OSA Committee had asked if H&L Committee would consider how to address parking issues around King George's Playing Field, specifically on Costells Meadow over the weekend. Residents had reported that inconsiderately parked vehicles were causing obstruction and expressed concern that emergency vehicles might not be able to access the playing field should an emergency arise. The Assistant Clerk reported that the Deputy Clerk had contacted the emergency services for their feedback. Following discussion, the Committee suggested that the local police be contacted to ascertain their view – the Assistant Clerk to contact. The Committee were mindful that if double yellow lines were favoured then an informal consultation would be required prior to the issue being added to the HiP and that this would be a lengthy process. 5.6 To consider inconsiderate parking / driving on Rysted Lane – A member of the public / parent attended the meeting to raise concerns related to inconsiderate parking and driving on Rysted Lane approaching Churchill school. Although the school had a car park it was only available for Blue Badge holders and parking had been pushed out to neighbouring streets. Vehicles were reported to be speeding along the lane, which was in a poor condition, and caused safety concerns for children walking to school. The Committee were sorry to hear that there had been a recent RTA that involved a pedestrian. It was requested that all accidents be reported to the Assistant Clerk as part of a database of evidence to present to KCC when appropriate. Cllr Bortolozzo asked that defects to the road such as potholes be reported to KCC. Westerham's Community Speedwatch scheme had an approved site at the junction with Rysted Lane, and the Council would look to run some sessions during the morning school run. The Assistant Clerk would send Speedwatch volunteer details and timetable Speedwatch sessions Cllr Bortolozzo suggested that the school should contact KCC's road safety scheme to find out what resources they could offer, including running an assembly. 5.7 Update on the proposed bus shelter (by Crown Building, London Road) – The Council had been successful in their application to KCC's Parish Bus Shelter Grant (£4,000 awarded). The shelter had been ordered, and the Assistant Clerk would update the Committee once an	JO JO JO
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	installation date had been confirmed. The bus shelter must be installed by 31st July 2026 in order for Westerham TC to receive the grant money from KCC. 5.8 Update on additional bike rack(s) in Westerham – The Assistant Clerk was awaiting details from the bike rack supplier to complete KCC Streetworks licence application. The Streetworks licence would cost £400 and the 3m bike rack £525 + VAT (excluding infill panel, £91.67 + VAT each).	JO
6.	<u>Street Lighting</u> 6.1 Repairs and responses – The following repairs / work had been undertaken: • Replacement lantern, Column 25, Granville Road (£1,240 +VAT) – as agreed 22.9.25. • Column 141, Quebec Avenue – replaced SS9 photocell (£105 + VAT). • Column 123, Hortons Way – replaced LED module and tested (£107 + VAT). • Column 161, Rysted Lane - replaced LED module following vandalism and tested (£107 + VAT). • Column 63, High Street – replaced timer unit, set-up and tested (£224 + VAT). • Column 140, Quebec Avenue footpath – replaced photocell (£105 + VAT). • Column 112, Sandy Lane – replaced driver unit and tested (£120 + VAT). An invoice for £389.34 had been received from the Church office for the cost of electricity for the floodlights for 2025/26. 6.2 Update on replacement of streetlight column at High Street/New Street – The Committee noted that the streetlight column would be replaced on 13th February. 6.3 To consider request for further streetlighting on the High Street – A request had been received for more streetlights along the High Street from Grace's Hair Design to Wells Place. The Committee noted that the pavement was at a narrow point on the A25 and so was unlikely to provide enough space for another streetlight. Vegetation could be obscuring the streetlight (corner of Wells Place) and Cllr Proudfoot would investigate if this was the case.	NP
7.	<u>Sevenoaks District Council</u> 7.1 Sevenoaks Joint Transportation Board – The next meeting was scheduled for 17th March. Cllr Bortolozzo planned to attend	MB

8.	<u>Public Transport Issues</u> Cllr Proudfoot reported that there had been a revision to bus timetables.	
9.	<u>Financial</u> 9.1 To receive the Financial Statement up to 31st December 2025 – Noted by the Committee. Cllr Proudfoot reiterated the significant budget and reserves that had been required to meet the streetlight replacement costs. The Assistant Clerk confirmed that reserves had been set aside for future years.	
10.	<u>Action Plan from Strategic Business Plan – update</u> The Committee approved the updates to the Action Plan.	
11.	<u>Eco Policy Action Plan</u> The Committee asked that the bike rack installation be added.	JO
12.	<u>Correspondence</u> 12.1 E-mail regarding illegal use of e-scooters on public footpaths – A resident had been in touch to raise concerns regarding illegal and unsafe use of e-bikes on public footpaths and bridleways, particularly on the Squerryes and Titsey Estates. The Assistant Clerk had responded with advice provided by the Police and importance of reporting. Assistant Clerk would contact local Police to enquire about road signs. 12.2 Road traffic incident on Church Road, Crockham Hill – The Assistant Clerk had been notified of significant damage to a parked vehicle on Church Road (approach to primary school).	JO
13.	<u>Reports from Councillors</u> Cllrs Bortolozzo and Breminer had met with Cllr Stockdale from Edenbridge Town Council. They had discussed mobile Speed Indication Device – the Assistant Clerk to investigate. Cllr Proudfoot raised his concerns regarding the weed management programme and the impact on footpaths. The OSA Committee had been tasked with investigating the chemicals used within the spray. Cllr Proudfoot reminded the Committee that the annual Toad Patrol would be taking place during February.	JO
14.	<u>TN16, Edenbridge Magazine, Website, Social Media and Crockham Hill Newsletter</u> None.	
15.	<u>Matters for District and County Councillors</u> The Assistant Clerk would contact Cllr Williams regarding the Joint Transportation Board.	JO

16.	<u>Further matters for consideration at the next meeting</u> None.	
17.	<u>Date of next meeting</u> Monday 30 th March 2026.	

The meeting was concluded at 9pm

Minutes confirmed as a correct record:

Chair