Notice is hereby given that a meeting of **Westerham Town Council** will be held at Russell House commencing at 7 pm on Monday 19th January 2026 to transact the under mentioned business, which Councillors are summoned to attend.

Mrs Angela Howells, Town Clerk

Open Forum

The first ten minutes of the meeting are available for members of the public and press to raise any issues with the Council. If there are no members of the public present at 7 pm the meeting will commence.

AGENDA

1. To receive and accept apologies for absence

Please inform the Clerk if you are unable to attend.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of the meeting

Held on 1st December 2025 for approval — Annexed

4. Information items arising

From the minutes of the previous meeting and not dealt with elsewhere on the agenda

5. Motion to suspend Standing Order 8 xv to allow a cllr to sit on more than two committees

6. To receive and consider the following minutes of Committees –

1)	Health and Safety	03.12.25	Annexed
2)	Planning and Development	04.12.25	Annexed
3)	Planning and Development	18.12.25	Annexed
4)	Finance, Governance and General Purposes	05.12.26	Annexed
5)	Planning and Development	08.01.26	Annexed
6)	Open Spaces and Amenities	12.01.26	To follow

7. Local Government Re-organisation update — Circulated

8. Finance

1)	To approve payment list to 30th November 2025	Annexed
2)	To approve Committee Accounts to 30th November 2025	Annexed
3)	To approve grant to Holy Trinity Church	Annexed
4)	To consider grant to Baby Umbrella	Annexed
3)	To consider grant to West Kent Mediation	Annexed

WESTERHAM TOWN COUNCIL
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9. To set budgets and agree Precept 2026/27 — Annexed

10. Crockham Hill War Memorial Playing Field Trust

1) To receive and note minutes 25th November — Annexed
2) To consider seeking professional advice regarding negotiating a new CHWMPF Trust lease

11. Land adjacent to Churchill School Lease

1) To consider a long lease for the WTC land — To follow

12. Policies and Procedures to approve/review:

1) Internal Controls Policy — Annexed
2) Financial Regulations — Annexed
3) IT Policy — Annexed
4) The Town Green Policy — Annexed
5) Event Application Form — Annexed

13. Correspondence

14. Reports from Councillors

15. Items for TN16, Crockham Hill Village Newsletter & website

16. Matters for District and County Councillors

17. Further matters for consideration at the next meeting

18. Date of Next Meeting

Monday 16th March 2026

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