

WESTERHAM TOWN COUNCIL

Minutes of the Allotments, Playing Fields and Open Spaces Committee
held at Russell House on
Monday 9TH June 2025 at 7.00pm

Present: Councillors: Mrs Rodgers (LR) - Chair
Mrs S Sheen (SS)
Mr A Hussain (AH)

In attendance: Mrs C Debono (CD) Deputy Town Clerk
Two members of public

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllrs Dicker, Proudfoot and Robson – holiday.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting</u> Minutes of the meeting held on the 31 st March 2025 were approved at Full Council on the 19 th May 2025.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> The Committee agreed to slightly change the Committee name from Amenities and Open Spaces (AOS) to Open Spaces and Amenities (OSA) for ease of reference (9.1)	
5.	<u>Finance</u> 5.1 To receive the APFOS Financial Statement up to 28th February 2025 the report was received and noted.	
6.	<u>Allotments</u> 6.1 To approve a skip at the Current Hill Allotment Site – A request had been made by the representative at the Current Hill Allotment Site, for a skip sited at the turning point, to enable new allotment holders to clear their plots of buried debris. The Committee agreed a 6-yard skip would be hired for the cost of £260 (+VAT) 6.2 To review and approve the Allotment Agreement – The Committee conducted a review of the existing allotment agreement and amended the	CDB

	8.5 To improve the maintenance of the benches – The Committee agreed maintenance works to the two benches at Crockham Hill at a cost of £90 (+VAT). Works to preserving the benches to be reviewed in 2026. 8.6 To discuss maintenance issues to the playground at King George's Field - A resident contacted the office to report concerns of dangerous surfacing at the children's playground on King George's Playing Field. Following the report, an inspection was carried out by the Deputy Clerk and the Town Clerk to assess the condition of the area. Upon inspection, expansion cracks were identified in two separate locations within the playground surface. These cracks posed a potential health and safety hazard particularly to children using the facility. The company who previously carried out the resurfacing works had been contacted, and the Deputy was currently awaiting confirmation of a date for them to attend and carry out an inspection. 8.7 Events on WTC land – For information. • Mentality Group Sport's Day Fun Saturday 31st May 2025 King George's Playing Field • Westerham FC Presentation Saturday 7th June 2025 King George's Playing Field	
9.	<u>Climate change / Environmental & Biodiversity</u> The Committee noted the ECO Action Plan, and the Deputy Clerk would update as necessary	CDB
10.	<u>Public Rights of Way</u> None.	
11.	<u>Correspondence</u> None.	
12.	<u>Reports from Councillors</u> None.	
13	<u>TN16 Magazine, Crockham Hill Newsletter & Website</u> None.	
14.	<u>Matters for District and County Councillors</u> None.	
15.	<u>Further matters for consideration at the next meeting</u> Further information would be provided regarding the soil test at the Farley allotment site that was expected to be carried out.	
16.	<u>Matters for District & County Councillors</u> None.	
17.	<u>Date of next meeting</u> Monday 15TH September 2025 at 7pm	

The meeting was concluded at 8:55pm

Minutes confirmed as a correct record:

Chair