

WESTERHAM TOWN COUNCIL

Minutes of the Planning and Development Committee held
on Thursday 10th April 2025 at 9.30 am at Russell House,
Market Square, Westerham

Present: Councillors: Mr N Robson (NR) – Chair
Mr M Bortolozzo (MB)
Mr E Boyle (EB)
Mrs D Coen (DC)
Mrs L Rodgers (LR)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Bird – business commitment.	
2.	<u>Declarations of Interest not previously declared</u> Cllr Coen - 25/00727/LBCALT Cllr Robson - 25/00843/HOUSE	
3.	<u>Minutes of the Meeting held on 27th March</u> Minutes from the meeting on 27 th March were approved.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> None.	
5.	<u>Planning Applications</u> 25/00749/LDCPR Hosey Rigge Lodge Hosey Hill Westerham TN16 1T Single storey rear extension. WTC supports the application. - Cllr Coen left the meeting 25/00727/LBCALT Brook Cottage Dairy Lane Crockham Hill Kent TN8 6RA Demolish modern enclosed porch and conservatory. Part single-storey, part two storey, rear extension with rooflights. Changes to fenestration. Internal alterations. WTC supports the application.	

	Cllr Coen re-joined the meeting. Cllr Robson left the meeting 25/00843/HOUSE The Old Well House, Hosey Hill, Westerham TN16 1TB Installation of free-standing greenhouse. WTC supports the application. Cllr Robson re-joined the meeting. 25/00847/HOUSE 66 Madan Road, Westerham TN16 1DX Loft conversion with rear & outrigger dormer, with 3 skylights on the front elevation. WTC supports the application subject to objections from neighbours regarding amenity issues i.e. overlooking and privacy.	
6.	<u>Planning Decisions</u> 24/03421/FUL Medhurst Farmyard Pootings Road Crockham Hill Adaptation and conversion of agricultural buildings into 7no. dwellings with associated parking, amenity space and landscaping. Granted 25/00184/HOUSE Springhill House Pilgrims Way Westerham Loft conversion with four rooflights on rear roof slope and three dormer enlargements on front roof slope. Refused	
7.	<u>Planning Issues</u> 7.1 SDC Local Plan Regulation 18 Consultation – A targeted Call for Sites has re-opened for any new sites – closing date 30th April. 7.2 Tandridge District Council Draft Local Plan – No further update. 7.3 Covers Farm – No further update.	
8.	<u>Review of Committee scope</u> Cllr Robson had circulated a draft Terms of Reference and following discussion and minor amendments it was agreed to recommend the draft to Council for approval.	
9.	<u>Action Plan from Strategic Business Plan</u> Cllr Robson had circulated a draft Action Plan; a second Plan would detail feedback from residents with comments regarding outcomes already achieved or details closing the comment. Following discussion it was agreed to recommend approval to Council.	
10.	<u>Reports from Councillors</u> None.	
11.	<u>Correspondence</u> 11.1 SDC Enforcement update was noted.	

	11.2 SDC Street naming and numbering letter was noted. 11.3 SDC Street naming – change of house name was noted. 11.4 Adoption of the Kent Minerals and Waste Local Plan 2024-39 - 13 th March 2025 was noted.	
12.	<u>TN16, Crockham Hill Village newsletter and website and social media</u> None.	
13.	<u>Matters for District and County Councillors</u> None.	
14.	<u>Further Matters for Consideration at the next meeting</u> None.	
15.	<u>Date of next meeting</u> Thursday 24 th April 2025	

The meeting was concluded at 10.15 am.

Minutes confirmed as a correct record:

Chairman