

WESTERHAM TOWN COUNCIL

Minutes of the Allotments, Playing Fields and Open Spaces Committee
held at Russell House on

Monday 16th September 2024 at 7.00pm

Present: Councillors: Mrs Rodgers (LR) - Chair
Mr N Robson (NR)
Mrs S Sheen (SS)
Mr N Proudfoot (NP)

In attendance: Mrs C Debono (CD) Deputy Town Clerk

Item		Action
1.	<u>Apologies for Absence</u> Cllr Dicker was absent.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting</u> Minutes of the meeting held on the 17 th June 2024 were approved at Full Council on the 8 th July 2024.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> 4.1 The Groundsman Hut – Ongoing investigations to the sewage pipe to be carried out. 4.2 Planting of Crockham Hill – The Deputy Clerk had requested quotations for further planting to be carried out within Crockham Hill Garden, awaiting prices to be submitted by the WTC gardener. 4.3 Signage to Crockham Hill – quotes were being explored. 4.4 Verralls Corner – The Japanese knotweed on Verralls Corner was initially reported in 2022 and were currently on a five-year treatment program – this was being treated, this month September 2024. 4.5 Goals Two quotations were received for the removal of the pine trees; however, it is to be re-visited as there is a further request for a larger container - awaiting a date to meet on site to re-measure the area.	
5.	<u>Finance</u> 6.1 To receive the APFOS Financial Statement up to 31st August 2024 the report was received and noted.	
6.	<u>Allotments</u> 6.1 Allotment competition – took place on the 4 th July, a first and second prize had been awarded on each site, with an overall winner awarded the cup on Saturday 14 th September at the Westerham Horticultural Society's Autumn Show by Cllr Rodgers.	

12.	<u>Reports from Councillors relevant to APFOS (not already covered elsewhere in the minutes)</u> Cllr Proudfoot asked about the status of the link from the Darent Valley to Chipstead. Cllr Sheen updated that whilst WTC were fully supportive, all landowners would need to agree before this project was resurrected. The Deputy Clerk to advise of the status of the project.	CDB
13.	<u>TN16 Magazine, Crockham Hill Newsletter and website</u> Allotment prize winners of 2024	
14.	<u>Matters for District and County Councillors</u> Mowing Tender	
15.	<u>Further Matters for consideration at the next meeting.</u> None.	
16.	<u>Date of next meeting</u> Monday 18th November 2024 at 7pm.	

The meeting was concluded at 9:24pm

Minutes confirmed as a correct record:

Chair