

WESTERHAM TOWN COUNCIL

Youth and Community Committee

Minutes of the Meeting held on Monday 24th June 2024
at 7 pm in Russell House, Market Square, Westerham

Present: Councillors: Mrs D Coen (DC) – Chairman
Mr M Bortolozzo (MB)
Mr E Boyle (EB)
Mr K Thompson (KT)

Town Clerk: Mrs A Howells (AH)

Item		Action
1.	<u>Apologies for Absence</u> Apologies were received and accepted from Cllr Hussain – family commitment.	
2.	<u>Declarations of Interest not previously declared</u> None.	
3.	<u>Minutes of the Meeting on 15th April 2024</u> The minutes of the meeting on 15 th April 2024 were approved at the Council meeting on 20 th May.	
4.	<u>Information items arising from the minutes of the previous meeting not dealt with elsewhere on the agenda</u> 4 PC Wilson to be asked if the article regarding responsible dog handling had been placed in My Community Voice and if the Dog Warden had responded regarding the Code of Conduct for dogs. 4 Community Dementia Training - The Clerk to obtain new dates preferably July but if not then September. Mr S Grange to also be invited to attend as a Trustee of the Sevenoaks Dementia Friendly Community. 6 Emergency Plan – A meeting had been arranged with SDC on 8 th July to review the Emergency plan and visit the CCTV Control Centre. Cllrs Coen, Bortolozzo and the Clerk to attend.	AH AH
5. 5(1)	<u>Community Engagement Projects</u> <u>Crockham Hill – Coffee, cake and chat</u> Cllr Coen reported that there had been 24 attendees at the May Cafe and two new people had attended due to the demise of the Edenbridge Youth Club held in the Baptist Church; as the Youth Club was looking for a new home. At the session in June there was a drop in numbers due to holiday, illness and clash of commitments but there were still 15 attendees.	

5(2)	<u>Crockham Hill School, Valance School and Churchill School</u> Cllr Coen had spoken to the Crockham Hill School Head Teacher and the School had just started their Create a Garden competition. Valance School – Cllr Coen suggested visiting the Valance Community shop to meet the students. The Clerk to confirm that the students would be at the shop on 8th July and confirm the visit. Churchill Primary School – Neither Cllr Coen nor the Clerk had received any response to emails to Churchill School. Cllr Coen to email again regarding a Create a garden competition.	AH DC
6. 6(1)	<u>Youth Projects</u> <u>WKHA Fitness session</u> A report had been received from WKHA and the numbers attending each week were only between 3 – 7, out of 39 registered. A number of sports were played and there had been an improvement in playing abilities. Despite social media advertising and 200 leaflets being delivered, attendance remained low. Due to increasing costs and staff availability WKHA would not be able to continue beyond 18th September. WKHA suggested finishing at the end of the summer term and offering three detached sessions. Following discussion, the Committee agreed to request a refund instead of detached sessions as these sessions had not been useful in the past. Following discussion, it was agreed that the Clerk would find out what dates Westerham Hall was booked up to. Cllr Boyle would contact MoorEnergy to find out the availability of a boxing/fitness instructor for the Wednesday slot. It was further agreed to ask for an exit survey to be carried out to see what other activities the young people would be interested in.	AH AH EB AH
6(2)	<u>Youth Club</u> Cllr Coen reported that she and the Clerk had attended a zoom call with the Youth Club provider as numbers attending the Youth Club had been very disappointing. This may have been due to attendance at the football training sessions on KGF. Following discussion, it was agreed to contact the Football Club to find out when football training took place in the week. It was further agreed to put together a survey for parents/carers at Churchill school for feedback about the Youth Club asking why there was nonattendance and canvassing for other suggested activities.	DC/AH
6(3)	<u>Skatepark lessons</u> Skatepark sessions were already booked for two dates in August 5th and 12th. The Clerk to check if there was a waiting list; the Committee would then consider an additional date. Cllr Coen had contacted the provider for the cost of providing lessons after school in September/October before half term. The cost was £165 for each two-hour session and equipment could be hired at a cost of £50. Following discussion, it was agreed to fund sessions out of the Youth Reserve if a suitable day could be agreed. The Clerk to ask the Project Officer to contact the young people who had been on the original working group to see if any of them would be willing to become mentors for new skaters.	AH DC
6(4)	<u>To consider a project with WADS Youth Theatre Group</u>	AH

	Cllr Boyle to have a meeting with WADS to explore ideas for a joint project and to report back to the next meeting.	
7.	<u>Community Issues</u>	
7(1)	<u>Anti-Social behaviour</u> Only minor littering.	
7(2)	<u>Police</u> The following information had been received: - • Regular updates from My Community Voice PC Wilson was still the only PC for the Westerham area.	
7(3)	<u>IAG (Independent Advisory Group)</u> The next meeting was being held in Swanley on 18 th July. No-one was able to attend, apologies to be sent.	DC
7(4)	<u>Chamber of Commerce – Westerham</u> The Clerk and Cllr Bortolozzo had attended the June meeting at the Westerham Winery and had met two businessmen who were hoping to open a new venture in Westerham. A following up meeting was being arranged. SDC had circulated information regarding free training for businesses, following discussion it was agreed to either produce a leaflet or ask SDC for one to promote on WTC social media and website, TN16, The Chronicle. Cllrs Bortolozzo and Boyle would distribute to businesses. The Clerk to provide a list of business to work from.	EB/MB AH
7(5)	<u>Christmas Lights event</u> The Clerk had spoken to Love Oxted and WTP and the suggested date for the Christmas Lights switch on was Thursday 28 th November, this was agreed. The Clerk to liaise with the Heritage Trust and Churchill School. The Clerk to confirm the budget for the event.	AH AH
7(6)	<u>Homeshare</u> SDC had circulated information regarding Two Generations Homeshare, a scheme run by a Charity called Two Generations which offered a new and sustainable model for people to live more independently and take control of their lives through supporting one another. It matched householders with a spare who may be struggling to live on their own and there was a thorough vetting system. The householder would pay an administration fee to cover the service and the housesharer would be charged a monthly fee. Following discussion it was agreed to find out if there was a leaflet that could be used to advertise the scheme at the lunch clubs, churches, and older people groups and then also advertise in TN16 and the Chronicle.	AH
7(7)	<u>Sevenoaks Samaritans</u> A quarterly update had been received from the Sevenoaks Samaritans. Following discussion it was agreed to forward the information to Westerham Foodbank to see if they would be interested in a regular visit from the Samaritans.	AH
7(8)	<u>Forget-me-not café Awards</u> The Dementia Friendly Kent Awards 2024 recognised the work of individuals or groups who work with those who live with dementia. This year, the awards ceremony would take place on 21 October 2024 in Maidstone, as part of a Kent Dementia Showcase event. All awards winners were judged by people affected by dementia and their supporters. The Clerk suggested	

7(9)	nominating Steve Grange for an Award for all the work he carried out not only for the Westerham Forget-me-not Café but also the Sevenoaks Area Dementia Friendly Committee. The deadline for nominations was 30th June. Following discussion this was agreed. <u>Transport to hospital leaflet</u> Following the last meeting the Clerk had drafted a leaflet with details of volunteer groups offering transport to hospitals and other events and this had been circulated. Following discussion the draft was agreed and would be distributed to older people clubs, churches and information regarding the leaflet put in TN16 and the Chronicle, social media and WTC website.	AH
7(10)	<u>Litter project</u> Cllr Bortolozzo suggested setting up a litter pick on a Saturday at the beginning of September when the football had started. Following discussion this was agreed, the WSA to be informed. Costa has also agreed to help by advertising the event.	AH MB/AH
8.	<u>Financial Statement to 31st May 2024</u> The Financial Statement had been circulated. There were no queries but it was agreed to ask the Finance Officer if the rollover of £1,500 had been included in the Christmas Lights budget figure.	AH
9.	<u>ECO Action Plan</u> The Y&C ECO Action Plan had been circulated and was reviewed. Following discussion, it was agreed to add in Create a Garden for Crockham Hill School and to consider Autumn/Winter log piles at the School and on other WTC sites.	
10.	<u>Summer Family Fun sessions</u> The Clerk reported that four sessions had been booked for 1st, 8th, 15th and 22nd August. An SDC event would be one of the four enabling further activities to be purchased at the other three events. The WSA would be providing access to a toilet and refreshments. The provider would supply posters and banners to be distributed.	
11.	<u>Reports from Councillors</u> Cllr Boyle had attended two meetings with WTP regarding Westerham events.	
12.	<u>TN16, Crockham Hill Newsletter and website</u> Homeshare Transport leaflet	
13.	<u>Matters for District and County Councillors</u> None.	
14.	<u>Further Matters for Consideration at the next meeting</u> None.	
15.	<u>Date of next meeting</u> Monday 23rd September 2024	

The meeting was concluded at 9.07 pm

Minutes confirmed as a correct record:

Chairman